



## **JOB DESCRIPTION**

**Job Title:** Dean of Faculty of Health

**Department:** Faculty of Health Science

**Reports to:** University Provost or Vice President for Academic Affairs

**Location:** Hodmas University College, Mogadishu

**Position Summary:** The Dean of the Faculty of Health Science is a senior leadership role with distinct responsibilities, collectively contributing to the university's academic excellence in the faculty of health science.

### **Dean of Faculty of Health Science Responsibilities:**

1. Provide strategic direction and academic leadership for the Faculty of Health Science.
2. Increase student enrollment in health science programs through recruitment and marketing efforts.
3. Oversee curriculum development, faculty recruitment, development, and evaluation.
4. Foster a culture of student success by working closely with academic advisors and support services.
5. Ensure accurate maintenance of student records, academic transcripts, and progress tracking.
6. Manage the budget for the faculty, allocate resources effectively, and seek external funding opportunities.
7. Maintain accreditation standards and monitor academic program outcomes.
8. Build strong relationships with healthcare organizations, alumni, and industry partners.
9. Promote a collaborative and inclusive academic environment.
10. Support faculty in their professional development and scholarly activities.
11. Ensure adherence to university policies and standards within the faculty.

### **Qualifications for Both Positions:**

- A master's degree or equivalent in a relevant field.
- Strong organizational and leadership skills.
- Effective communication and interpersonal skills.
- Demonstrated ability to innovate and drive positive change.
- Commitment to the highest standards of quality and student success.
- Knowledge of accreditation standards and best practices in health science education (for the Dean of Faculty of Health Science) and gender equity and social inclusion (for the Interim Director of the Center for Women and Social Inclusion).

Interested candidates are invited to submit a cover letter, curriculum vitae with contact information for 2 professional references to [hr@hodmas.edu.so](mailto:hr@hodmas.edu.so) and we will contact you if you meet our criteria.

Hodmas University College is an equal opportunity employer and is committed to fostering diversity within its management.