

## Job Description

**Job Title:** The University Rector

**Location:** Hodmas University College, Mogadishu, Somalia

**Reports to:** The President

**Position Summary:** The Rector of Hodmas University College is a senior executive position responsible for guiding the institution's growth, development, and decision-making. Reporting directly to the President of the University, the Rector is the highest-ranking administrative role and plays a pivotal role in steering the university's strategic direction and overall success.

### Responsibilities:

#### 1. Strategic Leadership:

- Provide visionary leadership and strategic direction for the university's academic and administrative activities.
- Shape the institution's mission, goals, and long-term strategic plans.
- Drive innovation and excellence in all aspects of university operations.

#### 2. Growth and Development:

- Navigate and oversee the institution's growth and development initiatives.
- Identify opportunities for expansion, new academic programs, and research initiatives.
- Establish and nurture partnerships and collaborations that enhance the university's growth.

#### 3. Decision-Making:

- Make critical decisions related to academic programs, faculty appointments, and resource allocation.
- Ensure compliance with university policies, accreditation standards, and legal requirements.
- Promote a culture of transparent and ethical decision-making.

#### 4. Admissions and Enrollment:

- Serve as the highest-ranking admission authority, setting admission policies and standards.
- Oversee the admission process, including application review and enrollment.
- Monitor admission trends and collaborate with the admission team to meet enrollment goals.

**5. Academic and Research Excellence:**

- Foster a culture of academic excellence, research, and scholarly activities.
- Support faculty and students in their research endeavors.
- Ensure that academic programs align with the university's mission and educational standards.

**6. Resource Management:**

- Manage the university's budget and allocate resources effectively.
- Seek external funding opportunities and grants to support university initiatives.
- Oversee financial planning and ensure the institution's financial health.

**7. Community Engagement and Relations:**

- Act as the public face of the university, engaging with local, national, and international stakeholders.
- Establish partnerships with industry, government, and community organizations.
- Advocate for the university's interests and contributions at various levels.

**Qualifications:**

- An advanced degree (Ph.D. or equivalent) in a relevant field.
- Proven leadership experience in higher education, including prior roles as a university rector, provost, or dean.
- Exceptional visionary and strategic leadership skills.
- Strong communication, interpersonal, and decision-making abilities.
- Commitment to diversity, equity, and inclusion in higher education.

**Application Process:**

Interested candidates are invited to submit a cover letter, curriculum vitae with contact information for professional references to [hr@hodmas.edu.so](mailto:hr@hodmas.edu.so)

Hodmas University College is an equal opportunity employer and is committed to fostering diversity within its community.

*This job description outlines the role and responsibilities of the Rector at Hodmas University College, who serves as the highest-ranking administrative authority and plays a critical role in navigating the institution's growth and development.*